

Borough Council of
**King's Lynn &
West Norfolk**



Audit Committee

Agenda

Monday, 15th June, 2026
at 4.30 pm

in the

**Council Chamber, Town Hall, Saturday
Market Place, King's Lynn and available to
view on [WestNorfolkBC on YouTube.](#)**

Borough Council of
**King's Lynn &
West Norfolk**



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Friday 5th June 2026

Dear Member

Audit Committee

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Monday, 15th June, 2026 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Appointment of Vice - Chair for the Municipal Year 2026/2027

To appoint a Vice- Chair for the Municipal Year

2. Apologies

To receive any apologies of absence.

3. Minutes (Pages 5 - 9)

To approve the minutes from the Audit Committee held on 23rd March 2026

4. Declarations of Interest (Page 10)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

5. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

6. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman

7. Audit Committee Terms of Reference (Pages 11 - 16)

For Audit Committee Members to agree and fulfil the Terms of Reference.

8. Audit and Scrutiny Relationship Protocol (Pages 17 - 24)

For the Committee to agree and the Chair to sign the protocol for the Municipal year.

9. Appointment of Independent Members to the Audit Committee

For the Committee to appoint Independent Members to the Audit Committee.

10. External Auditors 2024/2025 Auditor Annual Report (Pages 25 - 60)

11. External Auditors 2025/2026 Audit Plan (Pages 61 - 123)

12. Draft 2026 Annual Governance Statement (Pages 124 - 160)

13. 2026 - 2027 Corporate Risk Register Update (Pages 161 - 168)

14. Annual Internal Audit Progress Report (Pages 169 - 224)

15. Annual Internal Audit Opinion Report (Pages 225 - 250)

16. Chair's Correspondence

17. Work Programme and Forward Decision List (Pages 251 - 263)

To note the Committee's Work Programme for 2026/2027 and the Cabinet's Forward Decision List.

18. Date of Next Meeting

To note that the date of the next meeting of the Audit Committee will take place on 14th September 2026 at 4:30pm in the Council Chamber, Town Hall.

To:

Audit Committee: S Bearshaw, T de Winton (Chair), A Jamieson, B Jones and A Ryves

Portfolio Holders:

Councillor C Morley – Portfolio Holder for Finance

Councillor A Beales – Leader of the Council

Officers:

Kate Blakemore, Chief Executive

Michelle Drewery, Deputy Chief Executive and Section 151 Officer

Emma Hodds, Chief of Staff and Monitoring Officer

Emma Kavanagh, Chief Operating Officer

Carl Holland, Assistant Director for Finance and Deputy Section 151 Officer

Debbie Ess, Senior Corporate Officer

Charlotte Marriott, Interim Corporate Governance Manager

Teresa Sharman, Head of Internal Audit

David Riglar, External Auditor from Ernst and Young